



## INSTRUCTIONS FOR ORDERING FROZEN SEMEN

Dear Mare Owner:

Thank you for choosing to breed your mare using frozen semen stored and distributed by Select Breeders Service, Inc. The following are the fees, policies, and procedures regarding the distribution of semen.

1. Once you have finalized your service agreement with the stallion owner, he/she will notify us and let us know how many breeding doses to include in the shipment. **Under no circumstance will SBS ship semen without authorization from the stallion owner/semen owner/agent nor will we ship an amount different from the stallion owner's instructions.**
2. If you are responsible for distribution charges, (check with the stallion/semen owner/agent) the fee structure is listed below. **We will not ship semen prior to receipt of a container deposit and distribution fees.**

*PAYMENT IS ACCEPTED IN ADVANCE WITH CHECK, VISA, MASTERCARD, or AMEX*

Container Deposit	\$1000.00	We must have either a check or credit card number on file prior to shipment.
Distribution Fee Domestic	\$260.00	This covers up to 20 doses of semen from a single stallion, the container rental, handling fees, FedEx Priority Overnight Delivery and FedEx 3-Day Express Saver Return of the SBS container <u>for each shipment</u> . If more than one stallion is included in the delivery, add \$45.00/stallion. For shipments of more than 20 doses, please call the SBS office for a specific quote.
Canadian	\$310	As above, shipped to Canada. <b>If Saturday delivery is required, please add \$15.00.</b>
Rush Fee	\$75.00	Shipment request forms <b>MUST</b> be received by 1pm to ensure shipment the same day. When a request is submitted late we will try our hardest to accommodate you <b>IF</b> at all possible, however a rush fee will apply.
Late Fee	\$25/day	<b>SBS allows you to keep our shipping containers for 10 days.</b> If you do not return the shipping container by the due date printed on the frozen semen transaction report you will be charged a daily late fee of \$25.00 or ultimately forfeiture of the container deposit. If the tank is delivered to your veterinarian or mare management facility, it is still your responsibility to ensure the tank is returned on time.
Client Pick Up	\$115.00	Applies to mare owners picking the tank up themselves from our Select Breeders Service office in Colora, MD. Excludes all FedEx, therefore mare owner responsible for returning tank.

## INSTRUCTIONS FOR ORDERING FROZEN SEMEN (Cont.)

Client Owned Tank	\$185.00	Applies <u>only</u> to mare owners providing SBS with their own container. Includes loading fee, handling fee, and FedEx delivery to you. The fee also includes recharging the container and testing it to ensure it will hold its charge. SBS requires 24 hours between receipt of the container and sending the semen to verify that the container is functioning properly. A signed release (enclosed) is also required prior to shipping the client owned tank.
Client Owned Tank (no FedEx)	\$95	As above excluding FedEx charges. Client pays FedEx fees.

**To avoid last minute shipments and possible frustration we suggest you use the following time-line:**

1. Soon after you have paid the necessary fees due to the stallion/semen owner, call SBS (877-658-3328) to confirm that we have received a Shipment Authorization from the stallion owner/agent. We also suggest that you either provide SBS with your credit card number for billing or mail SBS the container deposit (\$1000.00) and distribution charge (\$260.00 domestic, \$310.00 Canadian).
2. Consult with your veterinarian to see if she/he has any questions regarding breeding your mare with frozen semen. **SBS is available for consultation with you and your vet should you have any questions.**
3. On the first day of your mare's heat, **fax** the SBS Shipment Request form to **410-658-3329**. If you do not have a fax, call your request in using the form as a guideline. Please do not email shipment requests or leave a message on our voicemail with the information. Remember, unlike cooled transported semen, frozen semen can be shipped well in advance of insemination. Our shipment schedule is as follows:
  - Shipment requests received by 1pm EST can be shipped that same day.
  - Shipment requests received after 1pm EST can be shipped the following day.
  - Shipments are normally made Monday – Thursday.
  - SBS will ship semen on Fridays if you are certain you have Saturday delivery available in your area. **There is an additional \$15.00 FedEx fee for Saturday delivery.**
4. For successful breeding with frozen semen it is highly recommended that insemination occurs within 12 hours prior to and/or 6 hours following ovulation. A copy of the *SBS Timed Insemination Protocol* will be sent with your shipment. If your veterinarian would like to review the protocol in advance, we will be happy to fax it to you. It is also on our website, [www.selectbreeders.com](http://www.selectbreeders.com), under Knowledge Library.
5. Finally, if you have a foal on the ground next year from this breeding, please let us know! As space provides, we publish selected birth announcements in our newsletter 'Foundations' or on our website.

If you ever have any questions or concerns please do not hesitate to contact us!  
**Toll Free (877) 658-3328 or [info@selectbreeders.com](mailto:info@selectbreeders.com)**

Select Breeders Services 1088 Nesbitt Road Colora, MD 21917 877-658-3328 (p) 410-658-3329 (f)



I the undersigned, request Select Breeders Service, Inc. to use the shipping container I have provided to ship frozen semen to the destination I have indicated.

I understand that Select Breeders Service, Inc. will recharge the tank with liquid nitrogen for a minimum of 18 hours before sending the semen. I also understand and agree that Select Breeders, Inc. cannot guarantee the integrity of the tank for the shipment of semen to me.

It is my decision to use my own shipping container and I release Select Breeders Service from any responsibility for the tank or the semen that is being shipped.

\_\_\_\_\_  
Signature of mare owner

\_\_\_\_\_  
Date



**Select Breeders Service, Inc.**  
 Phone (877) 658-3328 Fax (410) 658-3329

**FROZEN SEMEN SHIPMENT REQUEST FORM**

Requests received by 1pm EST will be shipped the same day.

Requests Received after 1 pm will incur a \$75 Rush Fee

**FOR OFFICE USE ONLY**

Credit Card Processed      Authorization Code: \_\_\_\_\_

Date & Time Call Received: \_\_\_\_\_ Call Received By: \_\_\_\_\_ Name of Caller: \_\_\_\_\_

FedEx Tracking # Out: \_\_\_\_\_ FedEx Tracking # In: \_\_\_\_\_ Tank #: \_\_\_\_\_

Mare Owner: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail  
Address: \_\_\_\_\_

**IMPORTANT:  
YOUR E-MAIL ADDRESS WILL BE USED TO  
SEND A FEDEX TRACKING NUMBER FOR  
MANAGING YOUR SHIPMENT.**

Stallion: \_\_\_\_\_

Mare Name: \_\_\_\_\_

Age: \_\_\_\_\_

Breed: \_\_\_\_\_

Registration #: \_\_\_\_\_

Status: \_\_\_\_\_

(Maiden, Foaled, Barren,  
Not Bred)

# Doses: \_\_\_\_\_

Ship to: \_\_\_\_\_

Address: \_\_\_\_\_

(No P.O. Boxes)

Phone \_\_\_\_\_

Fax: \_\_\_\_\_

Veterinarian: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Anticipated Shipping Date: \_\_\_\_\_

**PLEASE NOTE: DISTRIBUTION CHARGES WILL BE APPLIED TO YOUR CREDIT CARD PRIOR TO THE SHIPMENT LEAVING SBS. WE MUST HAVE A VALID CREDIT CARD TO SHIP ON THE DAY YOU REQUEST.**

Credit Card    VISA     MC

Name on Card \_\_\_\_\_

Credit Card \_\_\_\_\_

No. \_\_\_\_\_

Expiration Date \_\_\_\_\_

Special Instructions: \_\_\_\_\_